



Spectrum  
Compliant

# Adlib Museum

Software for professional collections management in  
museums and other collecting institutions



Comprehensive,  
Flexible,  
User-friendly



# Adlib Museum

## More than collection management

Adlib Museum is specifically designed for recording and managing your Museum's collections data. Years of experience in the field of collections management is the foundation for Adlib Museum. This is partly why Adlib Museum has grown to be the most widely used collection management software and is successfully implemented in many museums and collection managing institutions.

### **Easy to use**

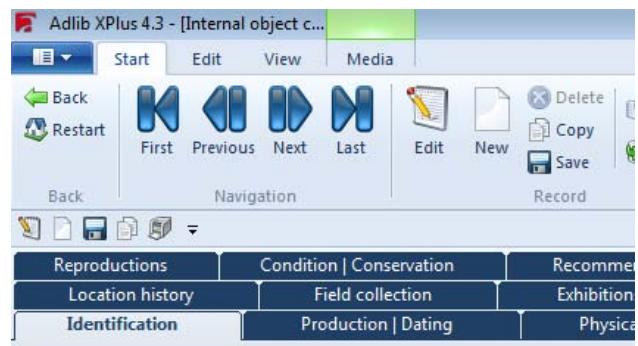
Clear screen layouts, instinctive interfaces, context-related help files, extensive validation files and the standard spellchecker all help to make your work easier and more efficient.

### **Clear**

The collection database lies at the heart of Adlib Museum. You determine the level of detail used to describe your items, making it quick and easy to edit or enter data. The user friendly record display includes fields logically grouped under a series of screen tabs (forms) which makes for easy navigation. Where a tab is not relevant to the user it can be turned off enabling them to simplify their view of the system. Links to images and other external files, such as Word documents, Excel spread sheets and PDF files, are very easy to make.

Adlib Museum (Standard) includes screen tabs for the following types of information:

- Identification and production
- Physical characteristics
- Production / Dating
- Usage / History / Ownership
- Provenance
- Condition / Conservation
- Location and loans



- Entry / Despatch
- Reproductions
- Numbers and relationships

### **All collections, multiple collections**

Whether it is an art, natural history, industrial, archaeological or photo collection, Adlib will take care of it and that also applies to mixed collections.

### **International standards**

Adlib Museum is certified as SPECTRUM compliant by the Collections Trust. Adlib Museum software also incorporates other international standards such as the "CIDOC" guidelines and Getty "Object ID".

### **Search options**

Adlib Museum offers you three effective search tools. The Search wizard is easy to use, and runs on a selection of indexed fields. The Query by Form can be used to combine search queries and search multiple fields simultaneously. A powerful search language

makes it possible to query every field of the database. You can compose your own queries and include operators such as 'equal to' or 'less than'. Logical operators (such as 'AND' and 'OR') are also supported. Both queries and their results can be stored for future re-use as a "pointer file".

### **Efficient to use**

To streamline the process of updating multiple records at a time, the Adlib system includes a global update function.

### **Large museums, small museums**

We permit users to purchase only the licenses they need. A system can have as few as 1 license all the way up to an unlimited license. This means not only can the Adlib system deal with any type or size of collection but the licence numbers are scalable to meet the needs of each museum.

### **All aspects of collection**

#### **management/museum-wide**

Adlib Museum is more than just a collection catalogue. The work processes of every department are supported in Adlib Museum. This includes visitor/educational activities, loan management, exhibitions and conservation.

### **Safe and secure**

Adlib Museum works with a role-based security system. Pre-determined access rights are assigned to roles and roles are assigned to individual users or user-groups. This offers you excellent protection against unauthorized use of your data. The Recover feature ensures that your records can be restored, even in the event of accidental data loss.

### **Multi-lingual**

All Adlib applications have full multi-lingual capability, and store data as UNICODE.

### **Open System**

Your data is a prime asset, which should never be "locked-in" to any particular software or system. Adlib Information Systems take care to provide facilities which make it easy for users to access their data in a variety of different ways: for example, an export wizard which can be used to selectively export data in



XML, comma separated or other user defined formats. Support for the Open Archive Initiative harvesting mechanism (OAI-MHP) used by content aggregators such as Europeana is also available. Naturally, it is also possible to import so that data from a legacy system can be transferred into Adlib.

### **Print what you want**

The print wizard makes printing easy and efficient. You can use pre-defined reports and lists, such as the inventory list or the works catalogue list. You can also (interactively) compile and design your own reports, and export data to your own Word templates. This is useful for letters, loan agreements and simple lists.

### **Effective thesaurus software**

The Adlib Thesaurus functionality is among the best of its kind: a clear layout, easy to expand and simple to manage. Control of the status of each term, i.e. candidate, preferred/non-preferred is also supported. Adlib is also able to use external thesauri for which a web service is available such as the AAT and Iconclass.



## Choices & Expansion options

### Choice of database

You can choose either the Adlib database, which is ideal for small scale systems, or Microsoft SQL Server™ platform for larger systems. It's easy to upgrade in future from the Adlib database to MS-SQL Server if your needs grow.

### Your collection on the internet or intranet

The Adlib Internet Server streamlines the process of publishing your collections data on to the Internet or a local Intranet. Like all Adlib software, it's fully configurable so you can define which fields from your database can be searched on and/or displayed. The appearance of the web application is defined through style sheets, so the search and results pages can easily be harmonized with your existing web site design.

### API (Application Programming Interface)

Adlib's API makes it possible to access your collections data from external systems, so you can repurpose

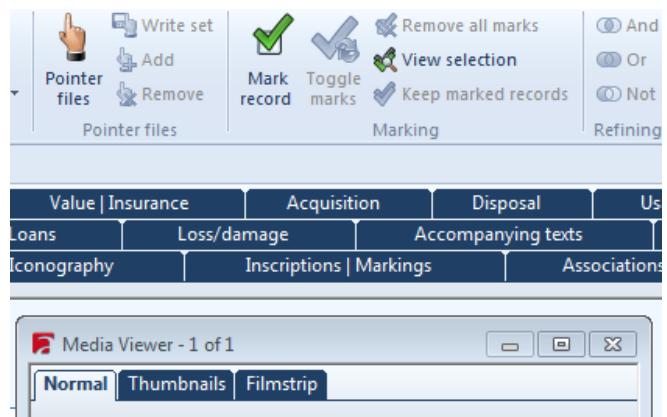
it in many ways. Examples include sharing data with digital asset management systems, web content management systems or Microsoft Office™ applications via a special Adlib plug-in. The API is fully documented at [api.adlibsoft.com](http://api.adlibsoft.com). Note that the API is only available on MS-SQL Server based systems.

### Collections management on the move

The Adlib Mobile Suite puts the power of the collections management system into your hands, even when you are not at your desk. Using a handheld computer to record the processes of moving collections objects, including packing and unpacking of containers, updates the database in real-time over a WiFi network or by later synchronization if you're working off-line. Full support for barcodes and RFID is included if you wish to fully automate movement control to improve efficiency and reduce paperwork. Note that the Mobile Suite employs the Adlib API, and is therefore only available on MS-SQL Server based systems.

### Workflow processing module

Complex workflow processes can be modelled in this add-on software module, in which the user can define 'jobs' which consist of one or more pre-defined 'activities' to be carried out on one or more collection items. Jobs can be created either directly in the workflow module interface by curatorial staff, or, in the case of a workflow system to process reproduction/viewing orders, be submitted via an on-line form from a web based collections search interface.



## Versions

Adlib Museum is available in three versions that differ in terms of functionality and flexibility.

### ① Adlib Museum Standard

Comprehensive functionality for museum management, delivered with Adlib Designer - the Adlib 'tool kit'. Adlib Designer can be used to modify the application to your requirements. This can be carried out independently or by Adlib Information Systems.

### Crossdomain versions

If you also have a library and/or an archive you can use Adlib Plus or Adlib XPlus versions.

### ② Adlib Museum Plus is the fully integrated combination of Adlib Museum with Adlib Library or Adlib Archive.

### ③ Adlib XPlus combines all three.

Organisations that manage material which encompasses these three professional areas can now do so in a single, sophisticated Adlib application. You can search across collections with a single query, and can establish hyperlinks between material of different collection types. Uses the same consistent thesaurus and validation files across all collections.

## Adlib Hosting

### Adlib without ICT worries

Let Adlib Information Systems remove all your ICT worries by hosting your complete Adlib system. We provide all the infrastructure and technical support necessary to keep your system running securely without needing a local ICT department.

### Advantages of Hosting

- Back-ups automatically made for you
- We'll take care of upgrades, so you'll always be up to date
- Professional grade hardware running in a secure datacentre
- Access your Adlib system from any web connection
- Always enough storage space



### Financial and Commercial benefits of hosting

- No costs for licenses
- No locally based ICT personnel needed
- No admin/support of complex ICT infrastructure needed
- No large investment for hardware/software needed
- One annual payment covers everything
- Operation covered by a Service Level Agreement (SLA)

# Adlib Information Systems

## Now and in the Future

Adlib Information Systems has a wealth of experience in automating the management of collections in libraries, museums and archives across the world. Our business is based on the key concepts of technical continuity, international standards, open systems architecture and user-friendliness. Technical continuity ensures the preservation of your data in the years to come, despite changes in computing technology. International standards and open architecture mean that your data can be shared both inside and outside your organisation. User-friendliness means our products are designed for daily carefree and efficient use. These key concepts, along with our employment of the latest technology and continued involvement in the development and dissemination of professional standards and practices, have led to a large number of satisfied customers. They are also the reasons that collecting institutions of all types continue to choose Adlib software.

Bert Degenhart Drenth  
Managing Director  
Adlib Information Systems

## Services

We don't just make software: We make projects happen. No matter what the scale of your project, large or small, we can provide all the services you need to successfully implement your software.

### Consultancy, customisation and conversion

The knowledge and experience within our company are especially valuable during the implementation of a new system. Our specialists will support you through all stages of your project: configuration, data conversion, installation.

### Support contract

Once your new system is up and running, you can take out a support contract which provides you with ongoing help during office hours. The contract also provides regular upgrades of our software to keep it up to date.

### Training

Adlib Software is easy to use but rich in functionality. Learn how the Adlib Applications or Adlib Designer can help you in your daily work. We have courses available for all experience levels, from beginner to application manager. Custom training or training on-site are also possible.



**Adlib Information Systems Ltd**  
11 Pine Court, Kembrey Park  
Swindon, Wiltshire, SN2 8AD  
United Kingdom  
t 0845 658 9484  
info@uk.adlibsoft.com  
www.adlibsoft.com

**Adlib Information Systems**  
P.O. Box 1436, 3600 BK Maarssen  
The Netherlands  
t +31 (0)346-58 68 00  
sales@adlibsoft.com  
www.adlibsoft.com